

California Association for Behavior Analysis

Association for Behavior Analysis International Liaison **Position Description**

Term: Two years (July 1, 2010 – June 30, 2012)

Estimated Time Commitment: approximately 5 hours per month

General Overview:

According to the CalABA Bylaws, the Association for Behavior Analysis Liaison serves “as liaison to the Association for Behavior Analysis, and, “fulfill all requirements designated as appropriate by the Association for Behavior Analysis, including the filing of yearly reports and maintenance of this corporation's recognition as an Affiliated Chapter. In addition, the Association for Behavior Analysis liaison will serve as this corporation's liaison to the Association for Behavior Analysis Affiliated Chapters Board.”

Specific Responsibilities:

1. Coordinate, organize, and present the CalABA poster at the ABAI EXPO.
2. Attend the Chapter Affiliation Meeting at ABA or, if unable to do so, to arrange for another CalABA Board member to represent CalABA.
3. Write a summary of CalABA activities for ABAI newsletter (ABAI will contact the Liaison when it is needed).
4. Write a summary of ABAI activities for the CalABA newsletter twice a year.
5. Prepare and present a summary of ABAI activities for the quarterly CalABA Board of Directors meetings.
6. Complete the ABAI chapter report once a year when asked to do so by ABAI.